

City Council

Study Session Summary

July 21, 2015
Library Meeting Room, 951 Spruce Street
7:00 PM

The City Council met in a study session at 7:00 p.m. in the 1st Floor Meeting Room at the Louisville Public Library at 951 Spruce Street, Louisville, Colorado. The following persons were present:

City Council Present: Mayor Bob Muckle
Mayor Pro Tem Hank Dalton
Council member Chris Leh
Council member Jeff Lipton
Council member Susan Loo
Council member Ashley Stolzmann

Staff Present: Malcolm Fleming, City Manager
Troy Russ, Planning and Building Safety Director
Ken Swanson, Chief Building Official
Scott Robinson, Planner II
Dawn Burgess, Executive Assistant to the City Manager

Call to Order – The meeting was called to order at 7:03 PM by Mayor Pro Tem Dalton (Mayor Muckle joined the meeting at 7:06 PM)

Discussion – Board of Adjustment

Board member Jim Stuart and Planner I Scott Robinson reported that all cases have been approved. Lot coverage administrative variance process has been instituted. Administrative process is specifically for lot coverage. Scott described process; if all adjacent property owners approve, the variance is signed off on. The administrative fee is \$75.

Script read at beginning of meetings is still cumbersome; board would like to consider a handout.

The Board has no associate member and only 6 members. No meetings have been missed but they want to assure quorum is easier to achieve. Can Council

appointment someone? Mayor said it would be good to appoint someone from the list from last year.

There were two cases where Board over-ruled staff. Scott explained that staff error on the side of caution, following rules exactly and the board, as property owners considered public comment which can create a different case.

Discussion – Building Code Board of Appeals

Board member Peter Geise and Chief Building Official Ken Swanson reported that no appeals were submitted this year. The Board adopted the 2012 International Building Code (IBC); considered the 2015 code but it contained no life safety issue updates– so the adoption of 2015 was tabled.

Swanson discussed the differences between the 2012 and 2015 IBC. Not adopting the new IBC every 3 years causes a loss of points in the ISO report. Council member Dalton said it would be useful to know what difference in rates non-adoption makes. Swanson said it is one factor but can't determine the actual percentage.

The BCBOA held classes for contractors, and noted there is some cost associated with adoption of new IBC. Council member Lipton said we may want to learn from experiences of others. Not adopting right away may be advantageous.

Swanson stated goals:

Amend Louisville Municipal Code regarding expired permits. Swanson would like to go back to original code. Currently, if a permit expires the applicant must pay either ½ or full price to reinstate. The original code allows the building official to extend the permit for 180 days. Swanson believes we should be more compassionate. The BCBOA proposes to remove the amended section of 15.04.070.

Council member Stolzmann said we want to encourage people to get permits so endorses allowing flexibility. Council member Dalton wants to be assured that things will be granted evenly and Swanson gave that assurance.

Provide Consistency – give inspectors a direct target to ensure consistency.

Implementation of Energov softward. Swanson reviewed some of what Energov will enable Building Safety to do and how it will enhance customer service.

Mr. Geise said the Tuesday over the counter plan review is working great.

City Manager's Report

City Manager Fleming reviewed the Advanced Agenda. He called attention to the August 25th meeting which will include discussion of the Community Development Survey. There was a discussion of the Advanced Agenda. Council member Lipton would like to lay out a "work plan" and asked if we could request a work plan from Boulder County.

Identification of Future Agenda Items

Tree Board – Can we be a Tree City without a standalone Tree Board
Board and Commissions – how we organize them. Creation of a Recreation Board that sunsets?
Planning retreat and biennial budget discussion
Bee Safe neighborhood

The Mayor asked for an update on the Law Enforcement Memorial and an update on the Grain Elevator

Adjourn – 8:20 pm
Submitted by – Dawn Burgess
July 21, 2015